



Apply here

Start date

October 2023

Duration

6 months

Languages

Good spoken and written English levels are required (B2 onwards)

Location

Southampton

Southampton is a port city on the South coast of England. Its appeal lies in its diverse nightlife, exciting retail opportunities, varied leisure facilities, superb art and heritage attractions, lively events programme and of course the excitement and charm of a bustling waterfront location

Are you eligible?

You are eligible for an ESPA internship if you are a registered student or have graduated within the past two years and have access to some form of grant funding.

Benefits

See website for details of all ESPA benefits. For all internships over 6 months, additional benefits will be paid. Details available at interview.

Role

This is a fantastic opportunity for a dedicated and detail-oriented student to gain hands on experience in quality assurance and process management which are highly sought after skills in industry. This host company wants you to help them achieve the ISO 9001 accreditation. You will be passionate about quality assurance and have a keen desire to learn about the ISO 9001 standard. Mentored throughout, you will develop and document processes and procedures, review and update existing processes, prepare reports and documentation for the ISO 9001 certification audit. If you have strong attention to detail, and great organisational skills then apply today! This opportunity presents a valuable addition to your CV and holds great potential to make you the standout candidate for your future career prospects.

Tasks

- Conduct research and analysis of ISO 9001 requirements and best practices.
- Develop and document processes and procedures that align with the ISO 9001 standard.
- Prepare and oversee training delivery for staff awareness of processes and procedures.
- Work with the Quality Assurance team to review and update existing processes and procedures to align with ISO 9001 requirements.
- Assist in identifying and documenting areas for improvement and developing corrective actions.
- Prepare reports and documentation for ISO 9001 certification audit.
- Provide support during the certification audit process.

Desired Skills and Attributes

- Studying towards a degree in Business Management or a degree related to quality management, engineering.
- Familiarity with ISO 9001 standard and quality management principles
- Strong analytical and problem-solving skills
- Excellent written and verbal communication skills
- Ability to work independently and as part of a team
- Proficient in Microsoft Office Suite

The Host Company

This host company, in the rigging sector, and has connections to all major suppliers which allows them to present their yachting clients with options, regardless of budget or performance criteria. They are not tied down to one brand, and their whole ethos is to provide honest and unbiased recommendations of the truly best items for the job. This is an ethos that underpins everything they do, from small to large projects. Their in-house design and manufacturing capacity enables them to supply the perfect package from the deck up, whether the client is looking for a furling system or a completely new build project. No project is too big or too small, and their passion means they are always excited to tackle something new.